

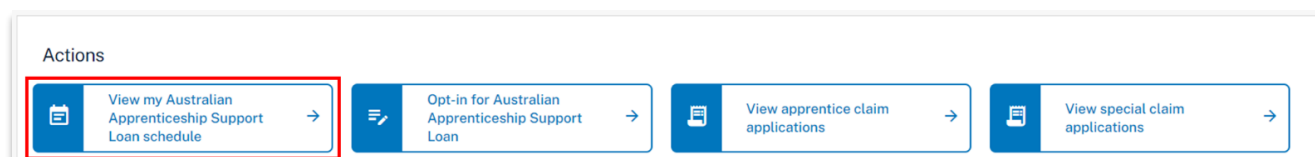
Fact Sheet: Overview of Australian Apprenticeship Support Loan Schedules in ADMS

This fact sheet introduces Australian Apprenticeship Support Loan (AASL) schedules. This is where you can view information about your AASL payments.

Use this fact sheet alongside other [Australian Apprenticeship Support Loan quick reference guides](#) to help you navigate AASL.

Navigating the Support Loan applications schedule

You can find the Support Loan application schedule by using the navigation menu in ADMS. Simply click 'View my Australian Apprenticeship Support Loan schedule' from the Actions menu.



Australian Apprenticeship Support Loan schedule

The Support Loan schedule will become available after an eligibility application has been submitted and approved. ADMS will then calculate the payment schedule.

Apprentice

Employer

Application Id
567661

Qualification
Certificate III in Carpentry

Application status
Approved

Tax file number
TFN verified

1

Support loan paid
\$3,052.00

Support loan remaining
\$19,776.59

Total lifetime limit
\$24,492.00

Next opt-in date
09 Jun 2023

Key dates

Commencement date
09 Jan 2023

Opt-in date
23 Jan 2023

Elapsed months
0

Bank account used to receive payments

BSB

Account

Name

Bank

Select

2

Schedule

Instalment	Rate	Offset amount	Payment amount	Scheduled date	Status	Status date
T301	\$763.00		\$763.00	09/02/2023	Paid	09/02/2023
T302	\$763.00		\$763.00	09/03/2023	Paid	09/03/2023
T303	\$763.00		\$763.00	09/04/2023	Paid	09/04/2023
T304	\$763.00		\$763.00	09/05/2023	Paid	09/05/2023
T305	\$763.00		\$763.00	09/06/2023	Future payment	09/06/2023
T306	\$900.41		\$900.41	09/07/2023	Future payment	09/07/2023

Total AASL payment in this schedule: \$4,715.41

Opt-out

3

Opt-in available

You can opt-in for more Australian Apprenticeship Support Loan.

Your schedule is based on the time you have been in the apprenticeship and when you submit an opt-in application.

If you do not want to accrue any more debt, you can choose not to opt-in.

Opt-in

4

Applications

Application ID	Type	Opt-in date	Status	Status date
567661	APP	23/01/2023	Approved	16/02/2023

View all

Number	Name	Description
1	Support Loan details	How much of your AASL has been paid, how much of your AASL remains to be paid, your total AASL lifetime limit and next opt-in date. If you have an overpayment, this will also be displayed.
2	Schedule	Your scheduled AASL payments.
3	Opt-in available	The Opt-in button for you to opt-in for payments after those listed in the Schedule.
4	Applications	Your past applications and schedules.

Support Loan details


The Support Loan details show the amounts associated with your AASL and your next opt-in date. It includes:

1	2	3	4
Support loan paid \$3,052.00	Support loan remaining \$19,776.59	Total lifetime limit \$24,492.00	Next opt-in date 09 Jun 2023
5			
Total outstanding overpayment \$825.69			

Number	Name	Description
1	Support Loan paid	The total amount that you have been loaned.
2	Support Loan remaining	The remaining loan amount that can be scheduled to be paid.
3	Total lifetime limit	The maximum loan amount you can receive over your lifetime.
4	Next opt-in date	The date your opt-in application becomes available for your next AASL payment.
5	Total outstanding overpayment	The total amount that has been raised as an overpayment by your Australian Apprenticeship Support Network Provider but has not been re-paid by you. This will not display if you have no overpayment.

Schedule

The Schedule list shows your current schedule of payments which is made up of 6 instalments. It includes:

1	Schedule						
2	Instalment	Rate	Offset amount	Payment amount	Scheduled date	Status	Status date
	IS01	\$763.00		\$763.00	09/02/2023	● Paid	09/02/2023
	IS02	\$763.00		\$763.00	09/03/2023	● Paid	09/03/2023
	IS03	\$763.00		\$763.00	09/04/2023	● Paid	09/04/2023
	IS04	\$763.00		\$763.00	09/05/2023	● Paid	09/05/2023
	IS05	\$763.00		\$763.00	09/06/2023	● Future payment	09/06/2023
	IS06	\$900.41		\$900.41	09/07/2023	● Future payment	09/07/2023
3							
4	Total AASL payment in this schedule: \$4,715.41						

Number	Name	Description
1	Schedule list header bar	The key headers for each schedule.
2	Instalment link	Opens a page which shows all the details about the instalment.
3	Opt-out	Opens a page where you can cancel future AASL payments.
4	Total AASL Payment in this schedule	The amount of money being paid in the current schedule.

Schedule status

Name	Description
Future payment	The payment will take place at a later date.
Paid	The payment has been paid into your bank account.
Overpayment	The payment has been assessed as an Overpayment and will need to be repaid through offset or direct payment to the Department of Employment and Workplace Relations (the Department).
Processing	The payment is in the process of being paid.
Cancelled	The payment has been cancelled because you are no longer eligible for it.
Debt raised	The Department has commenced debt recovery of the overpayment. You will be required to pay the debt to the Department immediately.
Debt recovered	An overpayment has been repaid.
Debt rejected	The payment was rejected as it could not be paid.
Bank rejected	The repayment was unsuccessful.

Payment error	Your payment was attempted but there was a mistake and it couldn't be paid.
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Opt-in available

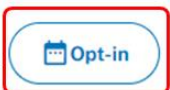
The Opt-in available section allows you to Opt-in to more payments in the future. The future payments will be in addition to the current payments listed in your schedule.

Opt-in available

You can opt-in for more Australian Apprenticeship Support Loan.

Your schedule is based on the time you have been in the apprenticeship and when you submit an opt-in application.

If you do not want to accrue any more debt, you can choose not to opt-in.

1


Number	Name	Description
1	Opt-in	Opens a page where you can opt-in to future AASL payments.

Applications

The Applications section allows you to view all of your past applications including opt-ins.

Applications

1

Application ID	Type	Opt-in date	Status	Status date
2 567661	APP	23/01/2023	● Approved	16/02/2023
3 View all				

Number	Name	Description
1	Applications list header bar	The key headers for each application.
2	Application link	Opens a page which shows all the details about the application.
3	View all link	Opens a page where you can view all your past applications in a list. From the list you can search, filter and sort.

Support

For assistance with ADMS, contact your Apprentice Connect Australia Provider.

If you're not sure who your Provider is, you can find out by checking the 'My apprenticeships' section on your ADMS home page. Your Provider will be listed against the apprenticeship your question relates to. You can find your Provider's contact details on the [Apprenticeships website](#).